



Department of Education  
Region X- NORTHERN MINDANAO  
DIVISION OF CAGAYAN DE ORO CITY  
Fr. William F. Masterson, SJ Avenue,  
KM5, Upper Balulang, Cagayan de Oro City

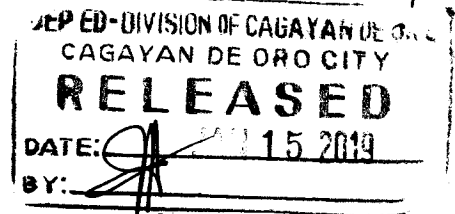


January 14, 2019

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**MEMORANDUM**

TO: **LOREBINA C. CARRASCO**  
**ROSALIO R. VITORILLO**  
**CYNTHIA V. YAÑEZ**  
**DERROLD MARL S. AVES**  
**ELEANOR CONSEJO H. ROLLAN**  
**RELOBE N. ZULITA**  
**JENIFER G. AZARON**  
**NOE I. MACABODBOD**  
**MARK JOHN A. VALENCIA**  
**LETECIA L. OGA**  
**MA. LUISA PESCADERO**  
**ALFREDO C. TONGCO**  
**PSYCHE B. CAMBO**  
**ROEL R. LAMBERTE**  
**JOSIE A. SALALIMA**  
**CERYLL D. CELETARIA**  
**AIZA MAE S. BORINAGA**



**ATTENDANCE TO THE L&D TEAM COACHING SESSION**

1. You are hereby directed to attend the L&D Team Coaching Session on January 17, 2019, 8 o'clock in the morning until 5 o'clock in the afternoon at SEDA Hotel.
2. Participants from concerned pilot schools are required to bring the following documents:
  - a. OPCRF 2018-2019
  - b. IPCRF with competency checklist 2018-2019
  - c. Individual Development Plan - IPCRF Part IV and related documents
3. Venue and meals shall be shouldered by BEST while other incidental expenses are chargeable against local funds subject to the usual accounting and auditing policies, rules and regulations.
4. For immediate dissemination and strict compliance.

**JONATHAN S. DELA PEÑA, Ph.D., CESO V**  
Schools Division Superintendent